

2016 Beaux Arts Fairs Food Vendor Application

Spring Fair May 7th & 8th / Fall Fair September 10th & 11th



These juried fine art / fine craft fairs are held outdoors downtown Davenport, IA rain or shine. "The Beaux Art Fund Committee", a non-profit group of volunteers, donates all vendor fees to the Figge Art Museum to help fund exhibitions and educational programs. No commissions will be charged. Free to public.

LOCATION: Spring Fair

Figge Art Museum Plaza / 225 W. 2nd St. Davenport IA 52801 and continuing on 2nd Street between Harrison & Brady
Food Vendors will be on Main N. of 2nd Street
Fall Fair On Plaza only
Food Vendors on 2nd Street

DATES:

March 1	Deadline for Spring Fair
March 15	Notification / Checks cashed
April 15	Scott Co. permit due
May 7 & 8	Spring Fair
July 1	Deadline for Fall Fair
July 15	Notification mailed / Checks cashed
Aug. 15	Scott Co. permit due
Sept. 10 & 11	Fall Fair

HOURS FOR BOTH FAIRS:

Saturday 10:00 a.m. - 5:00 p.m.
Sunday 10:00 a.m. - 4:00 p.m.

FEES:

\$300.00 for 10 x 10 Specialty Food Booth (1 menu item)
\$400.00 for 10 x 30 Multiple food items
\$50.00 charge for every 10' exceeding 30'
Electric Fee: 20amp \$50.00 ea / 30amp \$75.00 ea

CHECK IN 225 W. 2nd. Street, Davenport, Iowa 52801

SET UP: Friday after 6 p.m. Saturday before 8am

Vehicles must be out of the fair area by 9:00 a.m. NO EXCEPTION
Booth assignment will be given at check in.

SECURITY:

Vendors may leave display overnight, Fri. and Sat. at their own risk.
Security will be provided, however damage or loss will be the responsibility of the vendor and not the fair committee.
Police & EMS will be present throughout the entire event.

HOW TO ENTER:

- Submit completed application including diagram / layout showing serving side(s) and square footage.
- Image of your booth
- A complete menu with prices, all items to be offered for sale must be listed. Items not listed may not be sold.
- Vendor fees must be submitted with application for consideration
- Upon acceptance, all food vendor fees will be deposited. Those not accepted, checks will be returned.
Last day to cancel with refund / Spring Fair April 1st / Fall Fair Aug. 1st
An office fee of \$25.00 will be deducted..no refund after these dates
- The Beaux Art Fund Committee reserves the right to limit the same types of food that can participate in the event.

RULES & REGULATIONS:

- All food vendors must provide to Beaux Arts Fund Committee Inc. a copy of current permit from the Scott County Health Dept. A temporary food application is available at http://www.scottcountyiowa.net/health/pub/food/apps/Temporary_Application.pdf
- A certificate of insurance, minimum coverage of \$300,000.00 liability insurance, naming Beaux Arts Fund Committee, The Figge Art Museum, City of Davenport, any sponsors, and any private property used by the Beaux Art Fairs as additional insured. Beaux Arts Fund Committee, Figge Museum of Art, City of Davenport, IA and any sponsors shall be held harmless for injury to person(s) or property incurred by the vendor as a result of their participation in the spring or fall Beaux Art Fairs.
- Vendors are responsible for any property damage incurred in their booth area.
- All vendors must provide all equipment and materials for their booth. Including tent coverage, fire extinguisher.
- If water is needed, vendor must supply 200 feet of non-leaking white hose for water supply to your unit. All connections must be attached with a back flow protection device. All materials must be stored within the confines of your assigned area. Refrigerated trucks will not be allowed if they do not fit in the area that you are assigned.
- No generators! All power must be purchased with application
- All booths will be on pavement. Come prepared with weights.
- No staking or drilling is permitted.**
- No grilling on sidewalks is allowed.** If you are using a fryer, you must provide a catch beneath the fryer, i.e., a mat or cardboard box to alleviate grease on the street, or in city sewer.
- Vendors are responsible for maintenance and clean-up within and surrounding their area during and following the fairs. "Leave it as you found it" is a good guideline.
- Must provide committee with IA tax identification or Social Security number are required to collect and report all IA State tax
- Must be in compliance with all Health Department standards.
- Booths must remain open during fair hours.
- All prices must be posted throughout the entire fair**

TEAR DOWN:

Tear down is not permitted until close of art fair!
No vehicles will be allowed on fair grounds until security deems that it is safe to do so.

Failure to abide will result in future non-participation

Questions and concerns BeauxArtsFair@gmail.com

Phone Cathy 309-714-1567

EMERGENCY NUMBERS DURING FAIR:

Friday through Sunday evening

Cathy 309-714-1567 Jim R.309-706-5320

Spring Fair

May 7 & 8, 2016

Deadline to Apply March 1st, 2016

Include with application

* areas must be filled in for consideration

* Concession or Group Name _____

* Name _____

* Address _____

* City _____ *State _____ *Zip _____

* Phone _____ Cel _____

email address _____

Web site _____

* IA Sales Tax # _____

* Vehicle Type _____ *Trailer size _____

Trailer size including tongue if used as concession stand

Booth Fee:

Single food item \$300.00 _____

Multiple food items \$400.00 _____

Electric Fee: 20amp \$50.00 ea \$ _____

30amp \$75.00 ea \$ _____

Total Enclosed: \$ _____

I accept the rules and regulations regarding my participation in the 2016 Beaux Arts Fall Fair. I agree to bear all risk and responsibility for any loss theft or damage or other personal property / injury despite cause, and to abide by all rules and regulations set by the Beaux Arts Fund Committee.

*Signed _____ *Date _____

Please make all checks payable to & mail to:

Beaux Arts Fund Committee, Inc.

% Jim Bodine

PO Box 6, Erie, IL 61250

Checks will be returned if not accepted.

No refunds after notification dates. (March 15)

A fee of \$25.00 for checks returned for nsf

List menu including prices

\$

Image of booth

Diagram of set up include dimentions Show serving side

Copy of insurance certificate showing coverage, and
and naming required parties

Notification mailed March 15th, check/s cashed
If not accepted all checks will be returned

If accepted as a food vendor you are required to attain a
Temporary Food Permit from Scott Conty, IA

**A copy of Permit must be submitted to the
Beaux Arts Fund Committee, Inc. by April 15, 2016**

Fall Fair

September 10 & 11 2016

Deadline to Apply July 1st, 2016

Include with application

* areas must be filled in for consideration

* Concession or Group Name _____

* Name _____

* Address _____

* City _____ *State _____ *Zip _____

* Phone _____ Cel _____

email address _____

Web site _____

* IA Sales Tax # _____

* Vehicle Type _____ *Trailer size _____

Trailer size including tongue if used as concession stand

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